



PSC & KVSC GOVERNMENT COLLEGE

Nandyal, Andhra Pradesh-518502

An ISO 9001:2015 Certified College & Affiliated to Rayalaseema University



COLLEGE COMMITTEES – ROLES AND RESPONSIBILITIES

Internal Quality Assurance Cell (IQAC):

Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement

- Ensure internalization of the quality culture
- Ensure enhancement and integration among the various activities of the college and good practices
- Provide a sound basis for decision-making to improve institutional functioning
- Act as a dynamic system for quality changes in the Colleges
- Ensure internalization of the quality culture
- Ensure enhancement and integration among the various activities of the college and good practices

Women Empowerment Cell (WEC) :

- To promote a culture of respect and quality for female genders.
- To create a conducive counseling environment for female gender to share their problems..
- To create awareness on their rights given by the constitution and Acts of Law.
- To conduct programmes with a motive to train girls students about self defence, health benefits and skill development.
- To bridge the gap between students and teachers by maintaining a cordial relationship between them, so that girl students can open up freely to share their personal problems..
- To provide a stress free working atmosphere by identifying and fixing responsibility on the concerned persons for ensuring equal treatment of and participation by women in all areas..

National Cadet Corps (NCC):

- Discipline: Maintain a high level of discipline and adhere to the rules and regulations set by the NCC.
- Training: Attend and actively participate in NCC training programs, which may include drills, physical fitness activities, and leadership training.
- Uniform and Personal Appearance: Wear the NCC uniform with pride and maintain a neat and tidy personal appearance.
- Community Service: Participate in various community service activities and social service programs organized by the NCC.
- Leadership: Develop and demonstrate leadership skills, both within the NCC unit and in the community. Cadets may be assigned leadership roles during training and other activities.
- National Integration: Promote national integration and unity among cadets from different regions, cultures, and backgrounds.

Anti-Ragging Committee:

- Develop and enforce policies to prevent and address ragging incidents.
- Conduct awareness programs and orientation sessions.
- Investigate reported incidents promptly.
- Recommend disciplinary actions against those found guilty.
- Collaborate with authorities and stakeholders to maintain a ragging-free environment

Red Ribbon Committee:

- Organize HIV/AIDS awareness campaigns and workshops.
 - Promote safe practices and voluntary blood donation.
 - Provide support for individuals affected by HIV/AIDS.
 - Collaborate with healthcare institutions and NGOs.
 - Foster a non-discriminatory environment for affected individuals.
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NSS (National Service Scheme):

- ❖ Engage students in community service activities.
- ❖ Conduct health and hygiene campaigns.
- ❖ Promote environmental conservation initiatives.
- ❖ Provide educational outreach in underprivileged areas.
- ❖ Foster leadership qualities and social responsibility among students.

Consumer Club Grievance Redressal Cell:

- Address consumer grievances and complaints.
- Provide a platform for consumers to voice concerns.
- Investigate and resolve consumer disputes.
- Educate consumers about their rights and responsibilities.
- Collaborate with consumer protection agencies.

Career Guidance Cell:

- Provide guidance on career options and educational paths.
- Conduct workshops on resume building and interview skills.
- Facilitate interactions with professionals and industry experts.
- Organize career fairs and job placement events.
- Assist students in making informed career decisions.

Cultural Committee:

- Organize cultural events, festivals, and competitions.
 - Foster creativity and artistic expression among students.
 - Promote diversity and inclusivity through cultural activities.
 - Showcase talents and traditions within the college community.
 - Enhance the cultural vibrancy of the campus.
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Purchase Committee:

- Oversee procurement processes and vendor selection.
- Ensure cost-effective purchasing while maintaining quality.
- Review and approve purchase requisitions.
- Negotiate contracts and terms with suppliers.
- Maintain accurate records of procurement transactions.

Library Committee:

- Manage and update the library's collection of books and resources.
- Ensure accessibility and organization of library materials.
- Coordinate library-related events, workshops, and book clubs.
- Address user queries and concerns.
- Collaborate with faculty to align the library with academic needs.

Time Table Committee:

- Develop and finalize the academic timetable for courses.
- Coordinate with faculty to accommodate class schedules.
- Manage changes and adjustments to the timetable.
- Ensure an equitable distribution of resources and facilities.
- Communicate the timetable to students and faculty.

Admission Committee:

- Formulate admission policies and procedures.
 - Review and process student applications.
 - Conduct entrance exams or interviews as needed.
 - Ensure transparency and fairness in the admission process.
 - Provide guidance and support to prospective students.
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